



ADMISSIONS POLICY
ST AUGUSTINE'S C of E (VA)
JUNIOR SCHOOL

Head teacher	Sign and date:	
Chair of Governing Body	Sign and date:	

Date for review: Autumn Term 2017
(This policy will be reviewed annually)

St. Augustine's Junior C of E (VA) Junior School

Admissions Policy



In a Voluntary Aided School the Governing Body is responsible for all matters concerning pupil admissions. The Governing Body will admit up to 60 children in any year group.

St Augustine's Junior School serves children living in the vicinity of the school, children from the Parish of Woodston and those from outside the catchment area on religious grounds. The Governing Body will give priority to children with a statement of special educational needs which names the school.

Oversubscription Criteria

In the event of the school being over-subscribed, the Governors will allocate places according to the following criteria in this order of priority:

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked after child is a child who is (a) in the care of a local authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
2. Children of parents who regularly worship at St Augustine's Church Woodston or its sister church, St Margaret's, in Fletton.
3. Children of parents who worship at other Christian Churches, who are in association with 'Churches Together in England' and those who wish an education for their children set within a specific religious context.
4. Siblings of children who are already registered on the school roll at the time of admission. By sibling we mean a brother or a sister, half brother or sister, step brother or sister, foster brothers and sisters or the child of the parent/carer's partner and in every case the child should be living in the same family unit at the same address.
5. Children moving from Year 2 at the main feeder school Brewster Avenue Infant School, that have been in attendance at the school for at least a term prior to application.
6. Children of parents who live in the vicinity of St Augustine's School otherwise known as the catchment area as defined in the Catchment Area Address list on Peterborough City Council's website.
7. Other e.g. children applying from out of catchment that meet none of the criteria above.

Right of Appeal

There is a right of appeal against a refusal of the Governors to admit any applicant. Any appeal must be made in writing after notification of refusal and must follow the timetable below:

St. Augustine's Junior C of E (VA) Junior School Admissions Policy



Offer day -17th April 2017.

Closing date for appeals is 16th May (20 school days after offer day). All paperwork returned by 16th May must be heard by 18th July 2017 (within 40 school days).

Appeals will be heard by an independent appeal committee convened in accordance with the Code of Practice for Admissions. Appellants will be given the opportunity to attend the hearing of the appeal. Appeals should be sent to:

Schools Administrator
Diocesan Office
Bishop Woodford House
Barton Road
ELY
Cambs
CB7 4DX

Notes:

Tie Breaker

In the event of over subscription in any category children living closest to the school, measured Distance is measured using the Council's Geographic Information System (GIS) from the Ordnance Survey (OS) seed point located at the child's home address to the OS seed point for the school, using a straight line. (The seed point is taken from the Ordnance Survey's (OS) Address-Point® dataset. It is used to locate individual residential and school addresses using grid references).

It may be necessary to use other OS maps or on-line resources for any home address outside of the Peterborough Local Authority area not covered by the Council's GIS system.

In the case of flats, the priority is that of floor level i.e. ground, first, second etc. in that order. In cases of exactly the same measurement where no differentiation can be established, a lottery will be used to decide the allocation of the place.

Residency definition

The child's place of residence is the address of the parent or legal guardian with whom the child spends the majority of time during the school week. (Parent(s)/legal guardian(s) will be asked to produce evidence of residency/home address during the admissions process).

Waiting List

All parents who are refused a place at the school at any time may request their child's name be placed on the Waiting List. Pupils will be placed on the Waiting List in strict order according to the oversubscription criteria on the Admissions Policy. If a place becomes available at the school, places will be allocated according to this criteria.

Through the Local Authority Co-ordinated Admissions Scheme, places will be offered when they become available.